Tracking Assistance for the Legal Office Network
TALON Version 7.2.0

Maintenance Manual

Version 5.0 - 19 August, 2004

Executive Office of United States Attorneys
Office of the Chief Information Officer
Case Management Staff

I. A Listing of the Modules Being Called by Each Radio Button Option of the TALON Application Menu.

The following table provides a listing of the Radio Buttons and the modules being called by these radio buttons. The option names have been listed in the same order as they appear on the Main Menu of the TALON Application. Further more, the module names have been presented in the order they are being called by the other modules. Under the "Menu Option" column, the option number have been listed. Under the "Description/Guidelines" column, the name of the option has been provided. Under the "Module Being Called" column all the modules that are being called by this option have been listed in the order they are being called by the application.

Menu Option	Description / Guidelines	Module Being Called

1A	Open Record	CZ_SCR1 (Open a New Collection Case)
		   This form has seven screens:
		    DEBT Screen, DEBT Screen2, DEBTOR Screen, EVENT Screen, LIABILITY Screen, DEBTORS View Screen .
		    DEBTORS view screen has eight further options:
		     Debt, Debtor, Event, Liability, Add.Contact, Finance, Add Another Debtor, Priority/Suspense.
		    OPTIONS (Save Change Options)
		     CZ_SCR31(Financial Transactions)
		      This form offers eight further options:
		A. Finance Adjustment – Entire Debt
		B. Finance Adjustment –Debtor Liability
		C. Post a Payment
		D. Compute Interest
		E. Agency Bid Back
		F. Add an Event
		S. Select Another Debtor
		X. Exit Form
		      OPTIONS (Save Change Options)

Menu Option	Description / Guidelines	Module Being Called

1B	Add a Debt	CASEFND (Case Search)
		 This option has two screens.
		    CZ_SCR1 (Open a New Collection Case)
		       OPTIONS (Save Change Options)
		          CZ_SCR31(Financial Transactions)
		             OPTIONS (Save Change Options)

1C	Immediate Declination	CZ_SCR2 (Collection Immediate Declination) Options (Save Change Options)

2A	Add a Calendar	CASEFND1 (Case Search)
		    CZ_SCR13 (Add a Calendar Item to a Collection Case)
		       Options (Save Change Options)
		          NEW_C(Add another Calendar Item)

2B	Add/Upd/Del an Event	CASEFND1 (Case Search)
		    CZ_SCR12 (Add Update/Delete an Event to a Collection Case)
		             Options (Save Change Options)

2C	Add Additional Contact	CASEFND1 (Case Search)
		    CZ_SCR17 (Add Additional Contact to Collection Case)
		       Options (Save Change Options)
		          NEW_OPT(Add More Additional Contact Information)

2E	Direct Deposit	CZ_SCR20 (Direct Deposit)
		    BK_DEPOS (Program Unit). This procedure makes call to the following stored procedure. Talon_Pkg.Update_Payment_Plan(:SCHED_DATE) and runs the following reports in silent mode and sends the out put direct to the local printer.
		       CZ_DDDSP.RDF
		       CZ_RPBD1.RDF
		       CZ_RPBD2.RD

Menu Option	Description / Guidelines	Module Being Called
2F	Finance Transactions	CASEFND(Case Search) CZ_SCR31(Financial Transactions) It has 7 options: A. Finance Adjustment - Entire Debt 　　OPTIONS(Save Change Options) B. Finance Adjustment - Debtor Liability 　　OPTIONS(Save Change Option) C. Post a Payment 　　OPTIONS(Save Change Options) D. Agency Bid Back 　　OPTIONS(Save Change Options) E. Add an Event 　　OPTIONS(Save Change Options) S. Select Another Debtor 　　This option has two further options. 　　　1. Finance Menu 　　　2. Exit Form X. Exit Form
2G	Inactivate Transactions	CASEFND (Case Search) 　　CZ_FIND5 (Select a Financial Record for Inactivation) 　　　CZ_SCR1G (Inactivate a Financial Transaction)
2H	Update (General)	CASEFND (Case Search) 　　CZ_SCR1 (Debtors View Screen - Update General) 　　　This screen has seven further options: 　　Debt, Debtor, Event, Liability, Add.Contact, Finance, Add Another Debtor. 　　OPTIONS (Save Change Options) 　　　CZ_SCR31(Financial Transactions) 　　　　OPTIONS (Save Change Options)
2I	Update Debtor	CASEFND (Case Search) 　　CZ_SCR19 (Update Debtor Information) 　　　Options (Save Change Options)
2J	Update Imm. Decl.	CZ_FIND2 (Collection Immediate Decline Search) 　　CZ_SCR1B (Update Collection Immediate Declination) 　　　Options (Save Change Options)
2K	Update/Delete Calendar	CASEFND1 (Case Search) 　　CZ_SCR15 (Update/Delete Calendar Items in a Collection 　　　Case) 　　Options (Save Change Options)
2L	Pre-Judgment	CASEFND7 (Case Search) 　　CZ_SCR31 (Financial Transactions) Pre-Judgment Interest Calculation (Screen only). 　　　Options (Save Change Options)

Menu Option	Description / Guidelines	Module Being Called
2M	Update/Delete Optional	CASEFND (Case Search) CZ_FIND4 (Collection Additional Contact Info search) CZ_SCR1A (Update/Delete Additional Contact of a Collection Case) Options (Save Change Options)
2N	Close a Record	CASEFND (Case Search) CZ_SCR18 (Close a Collection Record) Options (Save Change Options) CZ_Q2SUP_SDEBT(Single Debtor History Report)
2O	Re-open a Record	CASEFND (Case Search) CZ_SCR1C (Re-open a Closed Collection Case)
2P	Reset Deposit Ticket	CZ_SCR1E (Reset Bank Deposit Ticket Number) CZ_SCR1F (Reset Credit Card Deposit Ticket Number)
3A	Single Case - General	CASEFND1.FMB (Case Search) DOREPORT (Report Generation) CZ_QRY1.RDF (General Inquiry)
3B	Single Case - Full History	CZ_QRY2.FMB (Case History Menu Screen) 1st Option: CASEFND1 (Case Search) DOREPORT (Report Generation) CZ_QRY2.RDF(Full History) 2n Option: CASEFND1 (Case Search) DOREPORT (Report Generation) CZ_Q2SUP.RDF(Compressed History)
3C	Debtor Index	CZ_RPTN (Parameter Entry for Report Generation) 1st Option: Report on all records DOREPORT (Report Generation) CZ_RPTN1.RDF 2nd Option: Report on open records only DOREPORT (Report Generation) CZ_RPTN2.RDF
3D	Court Number Index	DOREPORT (Report Generation) CZ_RPTO.RDF
3E	Immediate Decl. Index	DOREPORT (Report Generation) CZ_QRY6.RDF
3F	Immediate Decl. History	CZ_FIND2 (Collection Immediate Decline Search) DOREPORT (Report Generation) CZ_QRY4.RDF

Menu Option	Description / Guidelines	Module Being Called

3G	Pmnt History - Single Case	CASEFND1 (Case Search)
		    DOREPORT (Report Generation)
		        CZ_QRYG.RDF

4A	ACE Rpt.	CV_RPTCC (Ace Report Options)
		1st Option: ACE Recoveries Collections
		    USA5MON1.FMB (Reporting Month Ranges)
		        CZ_ACE.SQL
		        Print_NT.EXE

4B	Agency Rpts.	CZ_RPTE(Parameter Entry for Report Generation)
		 1st Option: Report on a Single Agency
		    CZ_RPTE1.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTE1.RDF
		
		2nd Option: Report on a Range of Agencies
		    CZ_RPTE2.FMB(Report Parameter)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTE2.RDF
		
		3rd Option: Report on All Agencies
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTE3.RDF

4C	Aging	CZ_RPTT (Report Parameter)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTT.RDF

4D	Amount of Debt	CZ_RPTG (Report Parameters)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTG.RDF

Menu Option	Description / Guidelines	Module Being Called

4E	Case Histories	CZ_RPTBB (Case History Menu Screen)
		1st Option: General History Collections only
		    CZ_RPTBB1.FMB (Case Histories - Range of Access
		        Dates Screen)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPBB1.RDF
		
		2nd Option: Immediate Declination only
		    CZ_RPTBB1.FMB (Case Histories - Range of Access
		        Dates Screen)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPBB2.RDF
		
		3rd Option: Debtor History Compressed
		    CZ_RPTBB1.FMB (Case Histories - Range of Access
		        Dates Screen)
		        DOREPORT.FMB (Report Generation)
		        CZ_BBSUP.RDF

4F	Case Inventory	DOREPORT.FMB (Report Generation) CZ_RPTR.RDF

4G	Cause of Action	CZ_RPTI (Parameter Entry for Report Generation)
		1st Option: Report on a Single Cause of Action
		    CZ_RPTI1.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTI1.RDF
		
		2nd Option: Report on a Range of Cause of Action
		    CZ_RPTI2.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTI2.RDF
		
		3rd Option: Report on All Cause of Actions
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTI3.RDF

4H	Compound Rpt	CZ_RPTW (Report Parameter)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTW.RDF

4I	Court Number	DOREPORT.FMB (Report Generation) CZ_RPTO.RDF

Menu Option	Description / Guidelines	Module Being Called

4K	Debtor Index	CZ_RPTN (Parameter Entry for Report Generation)
		1st Option: Report on All Records
		    DOREPORT.FMB (Report Generation)
		      CZ_RPTN1.RDF
		
		2nd Option: Report on Open Records only
		    DOREPORT.FMB (Report Generation)
		      CZ_RPTN2.RDF

4L	Deposit Ticket	CZ_RPTDD (Bank Deposit Ticket Menu)
		1st Option:
		    Bank Deposit Tickets Report & Increase Ticket Number
		      CZ_RPDD4.RDF
		2nd Option:
		    Credit Card Deposit Tickets Report & Increase Ticket Number
		      CZ_RPDA4.RDF

5A	Disposition Rpt	CZ_RPTH(Report Parameters)
		    DOREPORT.FMB (Report Generation)
		      CZ_RPTH.RDF

5B	Finance Transactions	CZ_RPTV(Report Options)
		--This Option has four options to choose from.
		1st Option: Finance Transactions
		  --This option have two more options.
		    CZ_RPTV1(Report Options)
		    1st Option: Report on All Transactions
		      DOREPORT.FMB (Report Generation)
		      CZ_RPTVA.RDF
		    2nd Option: Report on a Single Finance Code
		      CZ_RPTV2.fmb(Report Parameter)
		      CZ_RPTY.FMB (Range Posting Dates)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTVB.RDF
		
		2nd Option: Other Recoveries (Non-Asset Forfeiture)
		    CZ_RPTY.FMB (Range Posting Dates)
		      DOREPORT.FMB (Report Generation)
		      CZ_RPTV2.RDF
		3rd Option: Other Reductions
		    CZ_RPTY.FMB (Range Posting Dates)
		      DOREPORT.FMB (Report Generation)
		      CZ_RPTV3.RDF
		4th Option: Asset Forfeiture
		    CZ_RPTY.FMB (Range Posting Dates)
		      DOREPORT.FMB (Report Generation)
		      CZ_RPTV4.RDF

Menu Option	Description / Guidelines	Module Being Called

5C	Immediate Declinations	CZ_RPTAA (Range of Declination Dates)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTAA.RDF

5E	Initiation Rpts.	CZ_RPTF (Range of Initiate Dates)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTF.RDF

5F	Top Reports	CZ_TOP.FMB
		  --This Radio Button has Ten options to choose from.
		1st Option: List TOPN Events
		    CZ_TOPN1.RDF
		    CZ_TOPN2.RDF
		    CZ_TOPN3.RDF
		2nd Option: Post 170 Processing
		    POST170.SQL
		3rd Option: List TOPA Events
		    CZ_TTOPA.RDF
		4th Option: Debts Eligible for the TOP
		    CZ_TOPE.RDF
		5th Option: Add Events TOPN/ST and TOPA/CM to Other Debt Sequences
		    CZ_ADDEV.SQL
		6th Option: Add Debts - for Event Dates Within Date Range of Report
		    CZ_TOPAR.RDF, CZ_TOPAX.RDF
		7th Option: Finance Adjustment/Deletion - for Event Dates with Date Range of Report
		    CZ_TOPDR.RDF
		    CZ_TOPDX.RDF
		8th Option: Data Change
		    CZ_TOPCR.RDF
		    CZ_TOPCX.RDF
		9th Option: Re-Certification - Add Events TOPU/CN for Every TOPA/CM Event
		    CZ_TOPU.SQL
		10th Option: Re-Certification - for Events Dates Within Date Range of Report
		    CZ_TOPUR.RDF
		    CZ_TOPUX.RDF

Menu Option	Description / Guidelines	Module Being Called

5G	Judgement Rpts	CZ_RPTK1(Judgment Report Options)
		1st Option: By Judgment Date
		    CZ_RPTK.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTK.RDF
		
		2nd Option: By Judgment Renew Date
		    CZ_RPTK2.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTK2.RDF
		
		3rd Option: Judgment with No Liens Filed
		    CZ_RPTK3.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		        CZ_RPTK3.RDF

Menu Option	Description / Guidelines	Module Being Called

5H	Monthly Stats./C + D	CZ_RPTFF (Parameter Entry for Report Generation)
		  --This Radio Button has Five Options.
		1st Option: Monthly Statistical on Civil Cases
		      CZ_RPTY.FMB (Range of Posting Dates)
		        CZ_RPFF1.RDF
		
		2nd Option: Monthly Statistical on Criminal Cases
		      CZ_RPTY.FMB (Range of Posting Dates)
		        CZ_RPFF2.RDF
		
		3rd Option: Appendices C & D Reports
		      CZ_RPTY.FMB (Range of Posting Dates)
		        CZ_RPFF3.RDF
		After running the CZ_RPFF3.RDF report, the
		      CZ_RPFF3S.RDF report is run in silent
		    mode and the output is saved in the in the
		C:\RPT\CZ_RPFF3.txt file.
		
		4th Option: Appendices C & D Detail Reports
		      CZ_DETAL.FMB (Select Detail Reports for
		Appendix C & D)
		The following SQL reports are being called:
		CRPNA.SQL, CRPNH.SQL, CRSUA.SQL,
		CRSUH.SQL, CRREA.SQL, CRREH.SQL,
		CROPA.SQL, CROPH.SQL,
		CRCAA.SQL, CRCAH.SQL, CRRCA.SQL,
		CRRCH.SQL, CRRDA.SQL, CRRDH.SQL,
		CRDIA.SQL, CRDIH.SQL, CVPNA.SQL,
		CVPNH.SQL, CVOPA.SQL, CVOPH.SQL,
		CVCAA.SQL, CVCAH.SQL, CVNCA.SQL,
		CVNCH.SQL, CVRDA.SQL, CVRDH.SQL,
		CVDIA.SQL, CVDIH.SQL
		
		5th Option: Cases in Suspense without Suspense Events
		      SQL Plus (CZ_SEVNT.SQL) in the DOS Mode.
		        And brings up the Printer Screen.

5I	No Court Nbr	DOREPORT.FMB (Report Generation) CZ_RPTP.RDF
5J	Overdue Payments	CZ_RPTM.FMB (Report Parameter) CZ_RPTM.RDF

Menu Option	Description / Guidelines	Module Being Called

5K	Payments Rpts.	CZ_RPTU (Parameter Entry For Report Generation)
		1st Option: Report on All Payments
		    CZ_RPTY.FMB (Range of Posting Dates)
		        DOREPORT.FMB (Report Generation)
		           CZ_RPTU1.RDF
		
		2nd Option: Report on a Single Collection Type
		CZ_RPTU1.FMB (Report Parameter)
		    CZ_RPTY.FMB (Range of Posting Dates)
		        DOREPORT.FMB (Report Generation)
		           CZ_RPTU2.RDF
		
		3rd Option: Report on Received by USAO
		CZ_RPTY.FMB (Range of Posting Dates)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTU3.RDF

5L	Pmnt. < Int. Accrued	CZ_RPTY.FMB (Range of Posting Dates)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTY.RDF

5M	Quality Control Rpts	QC.FMB (Parameter Entry for Report Generation) QC.SQL

5N	Program Category	CZ_RPTJ (Parameter Entry For Report Generation)
		1st Option: Report on a Single Program Category
		    CZ_RPTJ1.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		           CZ_RPTJ1.RDF
		
		2nd Option: Report on a Range of Program Categories
		    CZ_RPTJ2.FMB (Report Parameter)
		        DOREPORT.FMB (Report Generation)
		           CZ_RPTJ2.RDF
		
		3rd Option: Report on a All Program Categories
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTJ3.RDF

5O	Records Accessed	CZ_RPTZ (Report Parameters)
		    DOREPORT.FMB (Report Generation)
		        CZ_RPTZ.RDF

5P	Related USAO # Index	DOREPORT.FMB (Report Generation) CZ_RPTQ.RDF
5Q	Tickler	DOREPORT.FMB (Report Generation) CZ_TKL.RDF

Menu Option	Description / Guidelines	Module Being Called

5R	Workload Rpts	CZ_RPTA1(Workload Reports Sub-Menu)
		
		1st Option: Prejudgment Workload
		    DOREPORT.FMB (Report Generation)
		      CZ_RPTA1.RDF
		
		2nd Option: Civil Collection Workload
		    DOREPORT.FMB (Report Generation)
		      CZ_RPTA2.RDF
		
		3rd Option: Criminal Collection Workload
		    DOREPORT.FMB (Report Generation)
		      CZ_RPTA3.RDF
		
		4th Option: Workload - Specify Sort Order
		    CZ_RPTA4 (Parameter Entry for Workload - Specify Sort Order)- -
		--This option has 5 more options.
		
		    1st Option: Sorted by Technician, Debtor Name
		      DOREPORT.FMB (Report Generation)
		        CZ_RPA41.RDF
		
		    2nd Option: Sorted by AUSA, Debtor Name
		      DOREPORT.FMB (Report Generation)
		        CZ_RPA42.RDF
		
		    3rd Option: Sorted by Branch, Debtor Name
		      DOREPORT.FMB (Report Generation)
		        CZ_RPA43.RDF
		
		    4th Option: Sorted by Collection Type, Debtor Name
		      DOREPORT.FMB (Report Generation)
		        CZ_RPA44.RDF
		
		    5th Option: Sorted by Debtor Name
		      DOREPORT.FMB (Report Generation)
		        CZ_RPA45.RDF

II. A Listing of the Modules Being Called by the Drop Down Menu Options of the TALON Application.

The following table provides a listing of the Drop Down Menu Options and the modules being called by these options. The option names have been listed in the same order as they appear on the Main Menu of the TALON Application. Further more, the module names have been presented in the order they are being called by the other modules. Under the "Menu Option" column, the option number have been listed. Under the "Description/Guidelines" column, the name of the option has been provided. Under the "Module Being Called" column all the modules that are being called by this option have been listed in the order they are being called by the application.

Menu Option	Description / Guidelines	Sub - Menus / Modules Being Called
DocGen A	Produce Data from Event Records	DOCME - (Document Generation from Event Records) USACTS.EXE (C Program)
DocGen B	Produce Data from Event Records	DOCMB - (Document Generation by Batch) USACTS.EXE (C Program)

Menu Option	Description / Guidelines	Sub - Menus / Modules Being Called

DocGen C	Document Maintenance Menu	A - Create New Documents's SQL Statement
		    DOCNEW - (Create New Document's SQL Statement)
		
		B - Update Document's SQL Statement
		    DOCLOOK - (DOCLOOK) -
		        Listing of the Existing Documents
		        DOCUPD - (UPDATE DOCUMENT SELECTION STATEMENT)
		
		C - Delete Document's SQL Statement
		    DOCLOOK - (DOCLOOK)
		        DOCDEL - (DELETE DOCUMENT SELECTION STATEMENT)
		
		D - Print Document's SQL Statement
		    DOCLOOK - (DOCLOOK)
		        DOCPRT - (PRINT DOCUMENT SELECTION STATEMENT)
		            DOREPORT - (Report Grneration)
		                DOCRPT.RDF
		                (Report can be viewd, saved or printed on line)

DocGen C	Doc Gen Macro WP v9	Message Box to print the merged files.
Calendar A	Add a Calendar Item	CA_SCR1 - (ADD A CALENDAR ITEM) OPTIONS - (Save Change Option)

Calendar B	Update Calendar Item	CA_FIND - (Calendar Search)
		    CA_SCR2 - (UPDATE CALENDAR ITEMS)
		        OPTIONS - (Save Change Options)

Calendar C	Delete A Calendar Item	CA_FIND1 - (Calendar Search) CA_SCR3 - (DELETE A CALENDAR ITEM)

Menu Option	Description / Guidelines	Sub - Menus / Modules Being Called

Calendar D	Query	A - Single Calendar Item
		    CA_FIND1 - (Calendar Search)
		        DOREPORT - (Report Generation)
		        CA_QRY1.RDF
		
		B - Calendar For One Day
		    CA_QRY2 - (Report Parameters)
		        DOREPORT - (Report Generation)
		        CA_QRY2.RDF
		
		C - Calendar For One Emp. Or AUSA
		    CA_QRY4 - (Report Parameters)
		        DOREPORT - (Report Generation)
		        CA_QRY4.RDF
		
		D - Calendar For Judge
		    CA_TYPE - (CA_TYPE)
		        DOREPORT - (Report Generation)
		        CA_QRY3.RDF
		
		E - Calendar For Branch
		    CA_QRY5 - (Report Parameters)
		        DOREPORT - (Report Generation)
		        CA_QRY5.RDF

Menu Option	Description / Guidelines	Sub - Menus / Modules Being Called

Calendar E	Reports	A - Master (No Suspense)
		    CA_RPT2 - (Report Parameters)
		        DOREPORT - (Report Generation)
		          CA_RPTAA.RDF
		
		B - Master Sorted By Employee
		    CA_RPT - (Report Parameters)
		        DOREPORT - (Report Generation)
		          CA_RPTB.RDF
		
		C - Master Sorted By Judge
		    CA_RPT - (Report Parameters)
		        DOREPORT - (Report Generation)
		          CA_RPTC.RDF
		
		D - Master Sorted By Branch
		    CA_RPT - (Report Parameters)
		        DOREPORT - (Report Generation)
		          CA_RPTD.RDF
		
		E - All Suspense By Date
		    CA_RPT - (Report Parameters)
		        DOREPORT - (Report Generation)
		          CA_RPTE.RDF
		
		F - All Suspense By Employee
		    CA_RPT - (Report Parameters)
		        DOREPORT - (Report Generation)
		          CA_RPTF.RDF

Paypost A	paypost.exe	paypost.exe
Paypost B	payout.exe	payout.exe
Maintenance A	Purge Old Calendar	CA_SCR11 - (Purge Old Calendar Items) OPTION1 - (Cancel Change Options)
Maintenance C	Reset Collections USAO Number	CZ_USAO - (Set Next Collection USAO Number)
Maintenance D	Common Code Tables	CMUTABS - (LIST OF COMMON CODE TABLES) MOD_CODE - (Code Table Modification)